

### New SoP for engagement of staff and DPRC-HR Role & Responsibilities

Sl. No.	Position , Remuneration & Place of posting	Qualification & Experience	Activities
1.	<p><b>Position:</b> Additional Faculty cum Research Associates (1No.)</p> <p><b>Remuneration:</b> Rs. 27,500/- per month including other allowances</p> <p><b>Place of Posting:</b> Zilla Parishad, Mayurbhanj</p>	<p>A. Educational Qualification Master Degree in any Discipline or BEd/BE/B-Tech with teaching and training experience</p> <p>B. Experience: Minimum three years experience in coordinating and executing programme for Rural Development / Poverty Eradication / Education sector / Health / Tribal Development etc. any type of awareness programme research &amp; Documentation related to Society,</p> <p style="text-align: center;">OR</p> <p>BEd. With 5 years teaching and training experience in any reputed Institution.</p> <p>C. Age limit : 40 years, The age of applicant should not be more then 40 years as on 01/10/2024.</p> <p>D. Terms of engagement on Contract basis for 12 months.</p> <p>E. The candidate input (Compulsory) having Knowledge on tribal language, tribal culture &amp; tradition, customary dispute and willing to work with tribal communities.</p> <p><b>The position offered is on outsourced basis and do not envisage any form of regular appointment at Zilla Parishad in future.</b></p>	<p>The roles and responsibilities include but not limited to</p> <ul style="list-style-type: none"> <li>✓ Conducting training courses at district, block and GP level</li> <li>✓ Prepare PPT and taking Training sessions on different Rural Development programme.</li> <li>✓ Evaluate the training session and Training course report</li> <li>✓ Furnished monthly financial &amp; Physical Progress Report.</li> <li>✓ Maintenance of DPRC campus with supervision of competent authority of District.</li> <li>✓ Conduct Training using TPM-SIRD &amp; TMP-MoPR for PRI members, functionaries and nominated participants For other grassroots level workers in the village (ASHA worker, Anganwadi worker, schoolteachers, sell help groups, Mahila and Yuvak mandals etc) on issues related to them.</li> <li>✓ This can be through classroom training, hands on support in villages and exposure visits.</li> <li>✓ Preparing an Annual Activities Calendar mainly focusing on IEC and training activities and will be responsible for its implementation.</li> <li>✓ Helping the District, Block and GP in baseline surveys, sanitary survey of drinking water sources and systems falling within their jurisdiction</li> <li>• Helping in conducting social audits coordination, advocacy and</li> </ul>



**New Procedure of engagement, Role & Responsibility of PESA Coordinators to fulfill the assignments as covisaged below:**

Sl. No.	Position, Remuneration & Place of posting	Qualification & Experience	Activities
2.	<p><b>Position:</b> Addl. District PESA Coordinator (1 No.)</p> <p><b>Remuneration:</b> Rs. 22,822/- Per month including other allowances</p> <p><b>Place of Posting:</b> Zilla Parishad, Mayurbhanj</p>	<p><b>Educational Qualification:</b></p> <p><b>A.</b> Master's degree in Rural Management, Rural Development, Social Work, Sociology, Anthropology, or Economics from a reputed institute.</p> <p><b>B.</b> The candidate input (Compulsory) having Knowledge on tribal language, tribal culture &amp; tradition, customary dispute and willing to work with tribal communities.</p> <p><b>C. Experience:</b> Minimum Five years experience in coordinating and executing programme for Rural Development/ Poverty Eradication Tribal Development especially in Tribal Areas.</p> <p><b>D. Age Limit :</b> 40 years. The age of applicant should not be more then 40 years as on 01/10/2024</p>	<ul style="list-style-type: none"> <li>• The appropriate dignity and place for the tribal community in the system of self governance in their respective areas.</li> <li>• Conducting training courses at district, block and GP level</li> <li>• Furnished Monthly financial &amp; Physical Progress Report.</li> <li>• Maintenance of DPRC campus with supervision of competent authority of District.</li> <li>• Conduct Training using TPM-SIRD &amp; TMP-MOPR.</li> <li>• Visiting Panchayats to deliver talks to sensitize ERs and functionaries and SHGs to adopt and inculcate policies and schemes in true letter and spirit and generate OSR of GPs and strengthening livelihoods.</li> <li>• Collecting success stories and case study on different rural development programme</li> <li>• The claim of the people over land and other resources what were acknowledged by the State in the form of pattas in favour of individuals in respect of specific areas.</li> <li>• The support will be provided for the ratification of actual possession on land through a prescribed procedure.</li> <li>• The symbiotic relationship between the people and their habitat including land, water and forest.</li> <li>• The participative democracy, particularly at the grass - root and district levels and create a living relationship with the self management practices at community level.</li> <li>• To eliminate/reduce the under interference in term of petty politics in the implementation of PESA Act in the respective area.</li> </ul>
3.	<p><b>Position:</b> Block PESA Coordinator (1 No.)</p> <p><b>Remuneration:</b> Rs. 18,326/-Per month including other allowances</p> <p><b>Place of Posting:</b> Zilla Parishad, Mayurbhanj</p>	<p><b>Educational Qualification:</b></p> <p><b>A.</b> Master's degree in Rural Management, Rural Development, Social Work, Sociology, Anthropology, or Economics from a reputed institute.</p> <p><b>B.</b> The candidate input (Compulsory) having Knowledge on tribal language, tribal culture &amp; tradition, customary dispute and willing to work with tribal communities.</p> <p><b>C. Experience:</b> Minimum Two years experience in coordinating and executing programme for Rural Development/ Poverty Eradication Tribal Development especially in Tribal Areas.</p> <p><b>D. Age Limit :</b> 40 years. The age of applicant should not be more then 40 years as on 01/10/2024</p>	<ul style="list-style-type: none"> <li>• The support will be provided for the ratification of actual possession on land through a prescribed procedure.</li> <li>• The symbiotic relationship between the people and their habitat including land, water and forest.</li> <li>• The participative democracy, particularly at the grass - root and district levels and create a living relationship with the self management practices at community level.</li> <li>• To eliminate/reduce the under interference in term of petty politics in the implementation of PESA Act in the respective area.</li> </ul>



**URGENTLY REQUIRED**

**BHUMISREE CONSULTANCY & MARKETING PVT. LTD.**

Our organization has required Addl. Faculty-cum-Research Associates (1 No.), Addl. District PESA Co-ordinator (1 No.) & Block PESA Coordinator (1 No.) for our client O/o the CDO-cum-EO, Zilla Parishad, Mayurbhanj. So interested candidate are visit our website: **www.jobmart99.com (Click advertisement)** for detail & send their CV with all testimonials accordingly by dt-10.04.2026 (through Postal/ Courier/ E-mail or by hand) to our **Regd. Office: 725(P), Kartik Palace, Lane-6, B.M. Nagar, Gandamunda, Khandagiri, Bhubaneswar-30, E-mail: bcmpl2016@gmail.com**. Short listed candidates will call for interview.

**Sd/-**

**Managing Director**